## Certification of Financial Account Information [CRO-3500]

## **Form Description**

This certification is used to report confidential bank account information for all financial accounts established by the committee and must accompany the Statement of Organization (CRO-2100A-G).

This certification is filed at the Board of Elections office where the committee's campaign reports are filed.

## **Line-by-Line Instructions**

<u>Committee Name.</u> Provide the full name of the committee.

<u>**Treasurer Name.</u>** Provide the full name of the treasurer.</u>

<u>**Treasurer Address.**</u> Provide the address (including city, state and zip code) for the treasurer of the committee.

<u>**Treasurer Phone.**</u> Provide the phone number (including area code) for the treasurer of the committee.

*Type of Account.* Provide the type of account for the committee (ex. Checking).

*<u>Financial Institution.</u>* Provide the name of the financial institution.

<u>Address.</u> Provide the address of the financial institution.

<u>Account Number.</u> Provide the account number for the bank account for the committee.

**Account Code.** Provide the account code used to identify the bank account number for the committee. The code is a unique identifier (ex. 1 or A) used to reference the bank account number (the bank account number should not appear on the disclosure reporting forms). If new accounts are opened a unique code must be used.

CERTIFICATION – The treasurer must certify the Certification of Financial Account Information (CRO-3500) by signing and dating this form.

FOR CANDIDATE COMMITTEES ONLY – If a candidate committee will not raise any money nor spend any money other than the candidate's personal funds they do not need to provide bank account information.